

Juliette Property Reservation Standards of Practice Girl Scouts of Oregon and Southwest Washington

Updated 02-05-24

As with Girl Scout troop members, we want to pave the way for Juliettes to succeed in their [outdoor progression](#) and attain their program goals! Girl Scouts of Oregon and Southwest Washington (GSOSW) properties can play a major role in their journey of personal growth. Site descriptions, information, reservation forms, and more can be found on the [Properties page](#) of our website. If you wish to place a reservation for a group, troop, service unit, or event that is not for a Juliette, please refer to the [Girl Scout Property Reservation Request \(form #700\)](#) instead.

RENTAL REQUIREMENTS

1. A Program Purpose

Our Girl Scout mission prepares youth for a lifetime of leadership, adventure, discovery, and success in a safe place. Through the [Girl Scout Leadership Experience \(GSLE\)](#), a collection of engaging, challenging, and fun activities such as earning badges, selling cookies, exploring science, technology, engineering, and mathematics (STEM), performing service projects, connecting with the outdoors, and going on trips—youth build courage, confidence, and character.

As part of their Girl Scout experience, Juliettes may reserve any of our GSOSW properties for their program progression. GSOSW properties can be reserved at the Girl Scout rate when the reservation is specifically to conduct GSLE-related activities by Girl Scouts and supporting adults who meet membership and safety requirements. When membership or program requirements are unmet, GSOSW properties can be reserved for private recreational use by members and the general public. The general public rental rates would apply. To inquire about private reservations, reach out to answers@girlscoutsosw.org.

Reservations that would be programmatic are those that specifically support a youth's [GSLE](#). For example, when a Girl Scout completes steps towards a badge or Journey, works on a service project or Highest Award, and/or intentionally discovers, connects, and takes action toward the key pillars of the GSLE: STEM, outdoors, life skills, and entrepreneurship, the property reservation would qualify for the Girl Scout rate.

A reservation needs to include those who will facilitate the actions and support necessary to deliver a GSLE experience for the Juliette. A property reservation should

Juliette Property Reservation Standards of Practice Girl Scouts of Oregon and Southwest Washington

Updated 02-05-24

not include tagalongs, siblings, or adults/family members who are not serving a purpose toward supporting this GSLE experience.

2. Membership Status to Qualify for GSOSW Property Rental

Juliettes and their mentors/advisors may reserve any available property at any time and pay the Girl Scout rate as long as the reservation is related to the Girl Scout program and all those in attendance are part of the program support. The Juliette mentor/advisor must be a Girl Scout member with an eligible background check on file. Any additional adults may be required to complete a background check depending on the reservation type and who else will be on the property. See below for more details.

For both day and overnight events, if other youth Girl Scout members are onsite, all adults must have an eligible background check on file. Please refer to the Participant Requirements grid below for more clarification. No membership or background checks are required if the event is not programmatic, i.e., not a Girl Scout reservation, and is reserved at the general public rate.

Please see the Participant Requirements table on the next page for more information.

Juliette Property Reservation Standards of Practice Girl Scouts of Oregon and Southwest Washington

Updated 02-05-24

Participant Requirements		
<i>This table presumes no other Girl Scouts are on the property besides you and your party. If other Girl Scouts are on the property, all adults must have an eligible background check on file for both day and overnight reservations. Only those actively participating in the activity are covered by Girl Scout insurance.</i>		
Membership Status	Overnight GS Program Activities	Day Only GS Program Activities
Youth Girl Scout member	Allowed	Allowed
Youth non-member	Not allowed*	Allowed
Adult Girl Scout member <i>with</i> eligible background check	Minimum of one required**	Allowed
Adult Girl Scout member <i>with no</i> eligible background check	Not allowed*	Not Allowed
Adult non-member <i>with</i> eligible background check	Not allowed*	Allowed
Adult non-member <i>with no</i> eligible background check	Not allowed	Not allowed
<p>* <ul style="list-style-type: none"> Reservations for Seaside, Newport, and Albany allow non-member youth to be present for overnight GS program reservations and only require one adult to be a member and have been background checked. Non-members must provide their own insurance if they are not actively participating in the Girl Scout activity. Seaside is only for Girl Scout programmatic use, not for private/general public use. Anyone reserving for non-programmatic use must reserve the entire property and pay the general public rate. </p> <p>** <ul style="list-style-type: none"> Adults are not required to have overnight training when making a property reservation for their Girl Scout Juliette; however, certifications are required to use site amenities such as watercraft, archery, etc. If a Juliette and their mentor/advisor attend an event hosted by council staff or volunteers, training may be required depending on that particular event. </p>		

Juliette Property Reservation Standards of Practice

Girl Scouts of Oregon and Southwest Washington

Updated 02-05-24

To verify each attendee's current Girl Scout membership, background check status, or how to obtain either, contact answers@girlscoutsosw.org. View the [Background Check page](#) to learn when background checks are required and how to obtain them.

3. Use of Property Amenities

Using small watercraft, archery equipment, climbing walls, low ropes courses, and swimming pools provides purposeful fun, skill-building, and confidence-inspiring experiences. All these amenities at the properties can be reserved when making a reservation. Trained instructors must be present at these activities, as participants' emotional and physical safety and well-being is a top priority. Certification(s) of adult instructors must be on file with GSOSW and will be verified before the reservation. Follow the guidelines stated in our [Safety Activity Checkpoints](#).

- To check if we have a record of your certification(s), to submit your certification(s), or to learn more about what certifications are required, please contact your service team or answers@girlscoutsosw.org.
- For information and resources on becoming certified, review the [Adult Training](#) page or contact answers@girlscoutsosw.org.
- You are strongly encouraged to obtain [First Aid and CPR](#) training to protect the safety and well-being of your Juliette. This can be obtained independently or through GSOSW.

4. Insurance Coverage

All registered Girl Scout members are covered by Girl Scout insurance when participating in a Girl Scout programmatic reservation/event at the properties. Attending non-Girl Scout members of any age are also covered by Girl Scout insurance IF they are active participants in the program activity, i.e., not spectators but engaged in the execution of the activity. Otherwise, their own accident and liability insurance for their reservation/event must be provided by themselves. If Juliettes are participating in a non-programmatic, personal, "general public" reservation/event, Girl Scout insurance coverage does not apply.

Juliette Property Reservation Standards of Practice

Girl Scouts of Oregon and Southwest Washington

Updated 02-05-24

Non-Girl Scout members must consult with their own personal insurance company to obtain liability insurance for coverage during their activity. A copy of the insurance certificate is due two weeks before the property reservation. Send to the site registrar at answers@girlscoutsosw.org.

If you need assistance obtaining insurance coverage or have questions about what should be included, please contact answers@girlscoutsosw.org.

5. Payment for Rentals

Please refer to the [Girl Scout Property Reservation Request - Juliette \(Form #700J\)](#) for Girl Scout rate rental fees, payment instructions, and other reservation conditions. Payments can be made in the following ways:

1. **Online through the Square payment platform.** An invoice initiated by GSOSW will be emailed for the rental fee amount to make payment securely online. Payments by debit, credit card, or ACH transfer from personal bank accounts are accepted.
2. **Check.** Checks may be mailed or dropped off, with a copy of the Girl Scout Property Reservation Request- Juliette (Form #700J), to:
GSOSW, Attn: Site Registrar, 9620 SW Barbur Blvd., Portland, OR 97219.
3. **Reward or Prize.** Occasionally, incentive opportunities may be offered from GSOSW. Those who earn or win an award may be gifted with a voucher or credit for all or part of a property rental. The reservation form is submitted as usual, and proof of the award must be attached.
4. **Program credits.** Juliettes can earn [program credits](#) by participating in Girl Scout Fall Product and Cookie Programs. Program credits can be redeemed only for verifiable programmatic activities when a reservation can be paid at the Girl Scout rate. To redeem program credits for property rental:
 1. Include program credit card information on the reservation form. Please note cards may not be fully processed for several weeks, so be careful not to overspend balances until processing has been confirmed. If the program credits will not cover the full balance of the reservation, indicate on the reservation form what other payment method will be used to cover the balance. The site registrar will follow up to complete payment.

Juliette Property Reservation Standards of Practice Girl Scouts of Oregon and Southwest Washington

Updated 02-05-24

2. If a reservation is confirmed as programmatic and processed at the Girl Scout rate, the program credits will be redeemed for the amount requested towards the reservation. You will receive a confirmation once complete.

We're excited to have you and your Juliette at one of our wonderful properties. If you have questions, please contact answers@girlscoutosw.org for assistance.