





Plan for UNUSED funds (trips, summer activities, etc.) if applicable and balance exceeds \$100.

Please describe \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Names on Account Signature Card authorized to withdraw funds**  
**SIGNATURES MUST BE REGISTERED GIRL SCOUTS (not related)**  
**Check the box by the name of the person holding checkbook/monies**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Balance \$ \_\_\_\_\_ Date of balance \_\_\_\_\_

**NOTE: What to do with troop funds if leadership of troop is changing:**

- a) If new leadership has been recruited, all troop supplies, financial records and bank account information must be given to the new leader.
- b) If new leadership has not been recruited, return all supplies, financial records and bank account information to the service unit treasurer along with a completed Troop Disband Notice (form #133a).

Name and contact for individual completing Troop Financial Report:

_____	_____	_____
Name	Phone	Email
_____		
Signature (if other than troop treasurer or troop leader)		
_____		
Troop treasurer's signature		_____
		Date
_____		
Troop leader's signature		_____
		Date
_____		
Service unit treasurer's signature		_____
		Date
_____		
Membership manager (initials)		_____
		Date