



Girl Scouts®

Girl Scouts of Oregon and Southwest Washington

Extended Troop Travel Request for Cookie Credit Funds

Girl Scouts participating in an approved Extended Troop Trip* may choose to use their Cookie Credits to help pay the trip fees. Read all steps, complete the paperwork and submit to the address below.

1. "Extended Trip-Application" form must be on file with your local Service Center and approved **before** cookie credits will be processed.
2. Checks will only be made to Girl Scout troops, not individuals
3. Cookie Credit funds may be used for actual cost of the trip only. They may not be used for spending money on a trip.
4. The troop leader may make the request on behalf of the girls in her troop. To ensure each girl agrees to the use of her certificate, she **must** initial the cookie credit in the bottom corner.
5. Girls may use only a portion of the credit if they wish. The remainder will be reflected on the credit and will be returned to the girl.
6. A copy of the approval notice (i.e. copy of the signed form or copy of email approval) must be attached to this request.
7. **Please allow four weeks for processing.**

Mail requests to: Girl Scouts of Oregon and Southwest Washington, 9620 SW Barbur Blvd. Portland, OR 97219

Extended Troop Travel Request For Cookie Credit Funds

Troop # _____ SU# _____ Troop Leader Name _____

Address _____ City _____ Zip _____

Email address _____ Best # to reach you at _____

Cookie Credit ID#	Girls Name	Amount Being Used	Amount Remaining
TOTAL AMOUNT DUE TROOP		\$	

Activity/trip destination _____ Trip Dates _____ to _____

I understand the guidelines as stated above and have attached the following:

- the Cookie Credits to be used, initialed by the girl and not expired
- the notice of approval (either email or copy of signed form)

Leader signature _____ Date _____, 20____

**Extended Troop Trip is defined as four consecutive nights or more*