

Each troop is required to submit a report of all monies which pass through its treasury each year. The troop leaders and troop treasurers have an important responsibility in the careful management and accounting of the troop money.

Requirement: This *Troop Financial Report* and the most recent bank statement must be submitted to your service unit treasurer by **June 30**. Please maintain copies of this form, all receipts and bank statements, and a *Detailed Bank Activity Record* (form #107) (or other financial tracking tool) for your own records. If you have any questions, please contact your service unit treasurer or staff liaison.

Section 1 - Troop Information

Troop # _____ Service Unit # _____ Covers period from _____ to _____

Number of all registered adults in troop _____ Number of all registered girls _____

Grade level(s): Daisy Brownie Junior Cadette Senior Ambassador

Checking Account # _____ Bank _____

Section 2 - Income and Expenses

Income Source			Expenses		
1	Previous balance (should match balance from previous year-end, \$0 if new troop)	\$	1	GSUSA membership dues paid	\$
2	GSUSA membership dues collected	\$	2	Bank charges	\$
3	Troop dues collected	\$	3	Program materials/snacks/crafts	\$
4	Fall Product Program profits (nuts, candy, magazines)	\$	4	Insignia/recognitions (patches, badges, pins)	\$
5	Cookie Program profits (should match eBudde balance)	\$	5	Program activities (day/overnight trips, council-sponsored programs, service unit events, etc.)	\$
6	Other money-earning profits	\$	6	Service projects	\$
7	Donations (cookie booth donations, etc.)	\$	7		\$
8	Cookie/Nut Credit reimbursements (funds requested from council, see form #238)	\$	8		\$
9		\$	9		\$
10		\$	10		\$
11		\$	11		\$
12		\$	12		\$
Total Income		\$	Total Expenses		\$

