[Your Name]

[Your Street Address]

[Your City, State, ZIP]

Dear Volunteer Awards & Recognition Committee,

I am writing to nominate [Candidate Full Name] to be recognized for their volunteer service with the [Name of Award].

[Additionally, please be sure to include the following in your letter of endorsement:

* Describe the service performed by the candidate, including details about who it served (group, individual, or geographic area), date(s), duration and location, and what resources were needed or accessed to complete it.
* What made the service exceptional beyond the expectations of the candidate’s current volunteer position (if applicable)?
* Describe the impact on those who benefited from the service.
* How did this service promote or model leadership for girls, adults, or both?
* How are you familiar with the candidate’s performance and contribution to GSOSW?]

Thank you for your time and consideration,

[Your Full Name]

[Your Role or Volunteer Position as Applicable]